



VENUE APPLICATION

Clear venue, availability, facilities, licensing and promotion information.

Thursday 2 - Sunday 19 September 2027

INFORMATION LOCK DATE: THURSDAY 8 JULY 2027

Before you apply

We want the venue application to be straightforward. We only need the information required to programme shows safely and accurately. Perth Fringe does not expect venues to provide specialist production equipment unless they specifically confirm that it is available.

LICENSING IS AN ELIGIBILITY REQUIREMENT. A venue may only apply if it already holds the appropriate current licence and permissions to host ticketed live performances in the space, at the capacity and during the hours being offered.

Perth Fringe will not programme a venue on the assumption that a licence will be obtained later. Evidence may be requested before participation is confirmed.

1. Venue and contact details

Venue trading name	
Full venue address	
Primary contact name	
Role / position	
Mobile number	
Email address	
Secondary / emergency contact	
Venue website / social media	

2. Performance space

Complete this section for each room or performance space you are offering.

Room / space name	
Licensed room capacity	
Capacity in the layout offered to Perth Fringe	
Is there a stage?	☐ Yes ☐ No
Stage / performance area size	
Approximate number of performers the stage/area can safely accommodate	
Audience layout	☐ Seated ☐ Standing ☐ Mixed ☐ Other
Backstage / changing space	☐ Yes ☐ No
Any important room restrictions or access issues	

3. Sound, lighting and performer connection

We are not asking venues to provide a full technical production package. We simply need to know what is already available and whether performers can connect their own equipment to it.

Does the venue provide an existing sound / PA system?	☐ Yes ☐ No
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If yes, briefly describe it and how performers connect	
Can performers connect their own microphones / instruments / playback equipment?	☐ Yes ☐ No ☐ By prior arrangement
Does the venue provide basic performance lighting?	☐ Yes ☐ No
If yes, briefly describe what is available	
Does the venue provide a sound or lighting operator?	☐ Yes ☐ No ☐ By prior arrangement
Are there any sound limits, noise restrictions or curfews?	
Power sockets available near performance area?	☐ Yes ☐ No
Any other technical information we need to know	

Performer equipment remains the responsibility of the performer unless a venue has specifically confirmed otherwise in writing.

4. Access and practical arrangements

Performer load-in / entrance	
Stairs or lift to performance space	
Parking / loading available	☐ Yes ☐ No Details:
Audience toilets	☐ Yes ☐ No
Accessible / step-free audience access	☐ Yes ☐ No Details:
Accessible toilet	☐ Yes ☐ No
Named venue duty contact during performances	
Other practical information	

5. Licensing, safety and insurance

Premises licence number / reference	
Licensed activities relevant to live performances	
Licensed hours	
Licensed capacity for the offered room	
Public liability insurance held	☐ Yes ☐ No
Any licence, safety or operating restriction that could affect a show	

☐ I confirm that the venue already holds the appropriate current licence and permissions to host ticketed live performances.

☐ I confirm that the licence/permissions cover the room, capacity, dates, hours and activities offered.

☐ I understand that Perth Fringe may request evidence of licensing or permissions.

☐ I will tell Perth Fringe immediately if any licence or permission expires, is suspended, varied or restricted.

6. Availability

Please tell us when the space is genuinely available. Availability does not guarantee that Perth Fringe will programme a show into every available slot.

Date	Available from	Available until	Restrictions / unavailable
Thu 2 Sep			
Fri 3 Sep			
Sat 4 Sep			
Sun 5 Sep			
Mon 6 Sep			
Tue 7 Sep			
Wed 8 Sep			
Thu 9 Sep			
Fri 10 Sep			
Sat 11 Sep			
Sun 12 Sep			
Mon 13 Sep			
Tue 14 Sep			
Wed 15 Sep			
Thu 16 Sep			
Fri 17 Sep			
Sat 18 Sep			
Sun 19 Sep			

7. Standard 30-minute performance changeover

Perth Fringe 2027 will operate a standard 30-minute changeover between performances. This is an operational requirement designed to keep the programme running on time while giving audiences an opportunity to remain in the venue, purchase refreshments, discover the next performance and buy additional tickets.

The outgoing act will have a maximum of 15 minutes after its performance to break down, remove all of its equipment and completely clear the performance area. The incoming act will then have a maximum of 15 minutes to bring in, connect and set up its own equipment and be ready to perform.

Venues must be able to support this standard changeover and must not introduce room-reset, access or operational arrangements that prevent the 30-minute turnaround. If a venue genuinely cannot support this requirement in a particular room, it must declare that in this application before programming takes place.

- ☐ I confirm that the offered performance space can normally support the standard 30-minute changeover.
- ☐ I understand that the outgoing act must be able to clear within 15 minutes and the incoming act must be able to set up and be ready within the following 15 minutes.
- ☐ I will declare any genuine venue restriction that prevents this before the programme is confirmed.

8. Mandatory venue promotion

La Cave à Vin provides the 2026 blueprint for venue participation because its active promotion helped create exceptionally strong attendance and a reported 400%+ increase in takings. This is a blueprint for promotion, not preferential programming.

Every participating venue must promote its Perth Fringe performances consistently, regularly, well in advance and throughout the festival until its final scheduled show.

- ☐ Display prominent A3 posters for scheduled Fringe performances.
- ☐ Display flyers and QR/ticket information at appropriate customer touchpoints.
- ☐ Brief customer-facing staff on the venue's Fringe programme and how customers can buy tickets.
- ☐ Actively tell customers about Perth Fringe and upcoming performances.
- ☐ Promote the venue's Fringe shows regularly through its own social media, website, mailing lists and other appropriate channels.
- ☐ Use the correct dates, times, official ticket links and supplied Perth Fringe artwork.
- ☐ Nominate someone responsible for making sure the venue's Fringe promotion is being delivered.

Following this blueprint does not give any venue preferential access to performers or high-demand shows. Programming remains neutral and is based on suitability, capacity, technical needs, availability and overall programme balance.

9. Information lock and changes

FINAL INFORMATION LOCK: THURSDAY 8 JULY 2027 - EIGHT WEEKS BEFORE THE FESTIVAL OPENS.

By this date the venue must have confirmed its space, capacity, availability, facilities, sound/lighting provision, access arrangements and licensing information. Applicant-requested material changes after the lock date may result in the venue or affected performances being removed from the programme.

Safety, licensing and legal matters must always be reported immediately and are not limited by the lock date.

10. Venue declaration

- ☐ The information in this application is complete and accurate.
- ☐ I have authority to offer the venue/space to Perth Fringe.
- ☐ I understand that acceptance does not guarantee a particular number of performances.
- ☐ I accept the mandatory venue promotion requirements.
- ☐ I understand that no venue receives preferential programming.
- ☐ I understand the information lock and consequences of late applicant-requested material changes.
- ☐ I accept the standard 30-minute changeover requirement and will support the 15-minute clear / 15-minute setup operation between performances.

Name	
Position	
Signature	
Date	